

Credit Application

ALL SECTIONS MUST BE COMPLETED

CDI Salesperson's Name: _____

Full Business Name:	
Registered Business Address:	
City / State / Zip Code	
Home Office Telephone Number:	Home Office Fax Number:
Local Office Telephone Number:	Local Office Fax Number:
Type Of Business:	
Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/>	

Nature Of Business:
Year Established:
<u>Resale Tax Numbers:</u>
State of Colorado:
City & County of Denver:

Principal Owners or Officers (Name and Title):
1. _____
2. _____
3. _____

Do you issue written purchase orders? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name, title and phone number of individual who will authorize payment of our invoices:
Please describe the procedures you follow to approve and pay vendor invoices:	

Credit References / Principal Suppliers: These must be suppliers of building materials, at least one of which is a door and hardware supplier; all references must be recent and all references must be of a similar dollar value to the credit limit you will be requesting from Colorado Doorways, Inc.		
<u>Name</u>	<u>Address</u>	<u>Phone Number</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Banking Information:	
Bank Name: _____	Bank Phone Number: _____
Bank Officer: _____	Bank Address: _____

Anticipated Monthly Credit Requirements: _____

On behalf of the above-named company, I hereby stipulate and certify that I have read and accepted the Credit and Return Policies of Colorado Doorways, Inc. I further agree to the payment of a finance charge of 1 ½ % per month on all invoices that are past due. I agree that Colorado Doorways, Inc. shall be entitled to recover its cost of collection including court costs and attorneys fees.

By: _____
Signature of Principal Owner or Officer

Name: _____
Title: _____
Date: _____



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Terms

1. Terms of open account invoices are Net 30 days.
2. A finance charge of 1 ½% per month will apply and be assigned beginning on the 31st day from the invoice date.
3. Customers with unpaid invoices after 60 days will have all orders put in a “credit hold” status until the account is brought back to a “current” standing.
4. Invoices not paid after 90 days will be referred to our collection resources and also will be reported to trade collection data banks to which we subscribe.

Returns

1. Special-order merchandise (i.e. merchandise not routinely stocked by Colorado Doorways, Inc.) is non-returnable.
2. Welded frames, other than sizes 3068 and 3070, are non-returnable. Any hollow metal door or frame that has been modified or altered is non-returnable. Machined wood doors are non-returnable. Knock-down hollow metal frames are returnable provided they have not been damaged, scratched or painted.
3. Stock hardware and hardware items will only be accepted for return if merchandise is in excellent condition and is in original packing, and the original packing has not been damaged.
4. A minimum 25% handling charge will be assessed on all merchandise that is accepted for return.